

Thomas More Catholic School

Coronavirus: planning for tiered local restrictions

Here's what the 4 'tiers of restriction' will mean for our school and the actions we'll take for each one.

TIER	WHAT IT MEANS FOR OUR SCHOOL	ACTIONS WE'LL TAKE
1	<p>Tier 1 involves remaining fully open, as the government has been clear that ensuring schools and educational settings remain open should be prioritised over other areas when restrictions are considered.</p> <p><u>TMCS</u> We will remain open for all pupils.</p>	<p><u>See Key document for the running of the school under Covid 19 restrictions.</u></p>
2	<p>Tier 2 asks secondary schools to adopt a rota system.</p> <p><u>TMCS</u></p> <ul style="list-style-type: none"> • We will remain open full-time for vulnerable pupils and the children of critical workers • For all other pupils, we will move to a rota model, combining on-site provision with remote learning. • Face covering are likely to be mandatory in communal spaces. 	<p>Face coverings</p> <p>We will share factsheets on face coverings with parents and staff so that everyone knows what to expect.</p> <p>We will put up posters around the school, such as in classrooms, so that people know how to properly remove their face coverings.</p> <p>Our rota model</p> <p>Our pupils will spend 2 weeks at school followed by 2 weeks at home. "Schools should ideally operate a rota system that means pupils spend 2 weeks on-site followed by 2 weeks at home (so, 10 days on-site, with a weekend in between, followed by 16 days at home. This allows more than sufficient time for symptoms to present themselves and for pupils to self-isolate and avoid transmitting the virus to others."</p> <p>We will split pupils into 2 groups, making sure:</p> <ul style="list-style-type: none"> • 'Bubbles' of pupils don't mix with other rota groups • Where practical, pupils who are likely to come into contact outside of school (e.g.

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		<p>those who live in the same house) are in the same group</p> <ul style="list-style-type: none"> • We will include vulnerable pupils and the children of critical workers in rota groups, even if they will be at school full-time <p>We will use the end of the week cleaning systems to prepare for a different rota group at the start of the week by cleaning classrooms, communal spaces and equipment.</p> <p>Risk assessment</p> <p>We will update our risk assessment to reflect our rota model, and we'll communicate our plans with all staff and parents.</p> <p>Vulnerable pupils</p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we'll:</p> <ul style="list-style-type: none"> • Work with our local authority (LA) • Contact a pupil's parent or carer, and (where applicable) social worker if the pupil does not attend, to find out why and discuss their concerns <p>Absence requests</p> <p>Vulnerable pupils: we will only grant absence requests for parents who want their child to be absent during their rota group's scheduled time at home. All pupils should attend school when their rota group is scheduled to be on-site.</p> <p>Children of critical workers: we will grant absence requests for children of critical workers if their parents tell us in advance that their child will not be attending school when their rota group is scheduled to be at home.</p> <p>Remote learning arrangements</p> <p>Lessons will carry on as normal according to the normal timetable. Year groups who are at home will access the lessons via Microsoft Teams. The only difference is that lessons will be 30 minutes long; they will start within 5 minutes of normal start time to allow everyone to log on and for the teacher to transition from teaching in school. The work from the lesson, worksheets and extension work will be set via Sims InTouch in order that pupils stay abreast of the work and the programmes of study.</p> <p>Teachers are asked to turn off all the cameras for the lesson and training videos will be sent out</p>

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		<p>explaining the whole process from start to finish.</p> <p>Lessons should be recorded for safeguarding reasons and they will automatically save to One Drive when the recording ends.</p> <p>In the event of a teacher being too unwell to teach via Teams, they will need to report their absence in the normal way and set cover. If they are unable to set cover, the HOD or, in the absence of a HOD, the SLT link, will be responsible for setting cover via Sims InTouch. An email will be sent via JBR to the classes to say that their teacher is not available and work will be put on Sims InTouch.</p> <p>Teaching staff are reminded that the Oak Academy continues to prepare good quality lessons and materials that may be useful in the vent of needing cover or even in the normal course of teaching.</p> <p>Tutor time will happen once a week according to the following schedule just as a touching base and a sharing of key information.</p> <p>Monday – Year 7,12 and 13</p> <p>Tuesday – Year 8</p> <p>Wednesday – Year 9</p> <p>Thursday – year 10</p> <p>Friday – Year 11</p> <p>Pupils will be prepared in Computing lessons in the case of Year 7 and 8 and via form period in the older year groups. A training video will be sent out.</p> <p>The training videos will then be placed om the school website for referral.</p> <p>Free school meals</p> <p>We will work with the canteen and the finance office to prepare meals or food parcels or food vouchers for all pupils eligible for free schools meals, whether they are at home or on-site.</p> <p>Staffing arrangements</p> <p>All staff will attend school and work in a socially distanced way in their classrooms except when they are teaching the rota group in school.</p>
3	<p>In the event of tier 3 local restrictions being implemented the Department for Education will issue operational guidance for the affected area that will confirm which year groups should be prioritised.</p>	<p>Remote Learning Arrangements</p> <p>This will carry on as at Tier 2 except it is anticipated that more classes will be taught via Teams than in school.</p>

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	<p><u>TMCS</u></p> <ul style="list-style-type: none"> • We'll remain open full-time for vulnerable pupils, the children of critical workers and selected year groups (the DfE will identify these) • We'll provide remote education for all other pupils • We'll maintain the same rules on face coverings on-site as in tier 1 	<p>Vulnerable pupils</p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we'll:</p> <ul style="list-style-type: none"> • Work with our local authority (LA) • Contact a pupil's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns <p>Free school meals</p> <p>We will work with the canteen to prepare meals or food parcels or food vouchers for all pupils eligible for free schools meals, whether they are at home or on-site.</p> <p>Staffing arrangements</p> <p>All staff will attend school and work in a socially distanced way in their classrooms except when they are teaching the rota group in school. In addition, there will be a rota of staff who are in school all day to supervise the year groups who are in school. The size of this staff group will depend on how many year groups the DfE identify to be in school.</p>
4	<p>Tier 4 goes further to limit attendance to just vulnerable children and young people and the children of critical workers at all settings</p> <p><u>TMCS</u></p> <ul style="list-style-type: none"> • We'll only remain open for vulnerable pupils and the children of critical workers • We'll provide remote education for all other pupils • We'll maintain the same rules on face coverings on-site as in tier 1 	<p>Remote Learning Arrangements</p> <p>All lessons will be taught via Teams in conjunction with Sims Intouch as in Tier 2.</p> <p>Vulnerable pupils</p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we'll:</p> <ul style="list-style-type: none"> • Work with our local authority (LA) • Contact a pupil's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns <p>Free school meals</p> <p>We will work with the canteen to prepare meals or food parcels or food vouchers for all pupils eligible for free schools meals, whether they are at home or on-site.</p> <p>Staffing arrangements</p> <p>There will be a staff rota to attend school to supervise the vulnerable pupils and the children of key workers. Any staff who wish to come into school to work in a socially distanced way in their office or classroom can.</p>

Sources

This plan was based on the following sources (all information is up to date as of 4 September 2020):

- [COVID-19 contain framework: a guide for local decision-makers](#), GOV.UK - DHSC
- [How schools can plan for tier 2 local restrictions](#), GOV.UK - DfE
- [Guidance for full opening: schools](#), GOV.UK – DfE